



Job Description: Senior Policy Associate

Organizational Overview: Rights4Girls is human rights organization dedicated to ending gender-based violence in the United States. We work to change the narrative and policies that allow young women and girls to be criminalized when they are victimized and advocate for approaches and interventions that provide girls and young women with safety and support. Our work includes public and targeted audience education campaigns, research and writing, policy development and advocacy, and coalition building.

Position Overview: The Senior Policy Associate will report to the Executive Director and is responsible for helping strategize and implement Rights4Girls' legislative agenda. The Senior Policy Associate should have knowledge of the federal policy process as well as experience working with or on Capitol Hill. The Senior Policy Associate should have an understanding of women and girl's rights issues as well as a working knowledge of at least one of the systems or issues Rights4Girls works to address, including gendered violence, sex trafficking, juvenile justice, and/or child welfare.

Roles and Responsibilities:

- Research, track, and analyze relevant federal legislation, as well as some local legislation as needed.
- Represent Rights4Girls in meetings with Congressional and federal agency staff, including maintaining and developing new relationships within the House and Senate.
- Supervise Rights4Girls' law fellows and interns' work on federal, state, and local policy advocacy, as applicable.
- Manage relationships with Rights4Girls' coalition partners and create new relationships with key stakeholders in the field (advocates, policymakers, service providers, funders, etc.)
- Represent Rights4Girls at various trainings and conferences.

Qualifications:

- Master's or J.D. required.
- Minimum two years federal policy experience required.
- Applicants should possess a proactive and self-motivated work style.
- Excellent written and verbal communication skills and attention to detail required.
- Ideal candidates will have a deep commitment to women and girls' rights with an understanding of the intersections of race, class, and gender.
- Demonstrated commitment to Rights4Girls' mission and goals.

Interested applicants may apply by sending a cover letter and resume to carolina@rights4girls.org with "Senior Policy Associate" in the subject line.